

Authentic Leadership in Action

ALIA EUROPE

Mennorode Conference Centre
Elspeet, Netherlands
January 10-16, 2010

What You Need to Know Before Arriving

Your goals

The Authentic Leadership journey begins before we converge in Elspeet, and it continues long after. We invite you to begin focusing your intention and current leadership questions now. What challenges are you bringing? What skills and capacities do you want to develop? What connections are you looking for? What are you ready to offer? What is the yet-unarticulated question at the leading edge of your work?

Introducing yourself

We also invite you to email us a brief response, (max. 100 words), to the following question **no later than 7 December**, along with a high-resolution digital photo of yourself.

What leadership issue, question, or challenge is most alive for you right now?

We shall use your response in three ways:

1. We will include your response, photo, and contact information in the programme directory, so that we can begin to know one another as soon as we arrive, and so that we can also see the scope of questions and challenges that are alive within our community
2. We will cluster the responses into several questions on the ALIA Europe online group (<http://community.aliainstitute.org>): we invite you to contribute to these conversations, and start new ones. We will also post a Word Cloud that summarizes everyone's responses.
3. We will also use these clusters as a starting point for organizing the theme groups that will meet three times during the programme. These sessions will be an opportunity to connect with people who share your interests and challenges.

Send your response in the body of an email with photo attached (not embedded in a Word doc) to infoEurope@ALIAinstitute.org with the subject as "ALIA Europe". Please label the photo with your first and last name. (Note: we reserve the right to edit for space.)

If you choose not to send a response and photo, we will simply list your name and contact information in the community directory. If your contact information has changed since you registered, please send updates to registration@ALIAinstitute.org

Online Community

To start to engage with this journey we invite you to join the ALIA Europe Group on our online platform. The online community also offers resources, our newsletter, and ongoing discussions. Please introduce yourself by describing your work, what draws you to the Authentic Leadership programme, and what leadership issue, question, or challenge is most alive for you right now.

To join the ALIA Europe Group go to: <http://community.aliainstitute.org>

You will be asked to log in and create a password. After you have logged in successfully you may set up your own profile with a picture and introduction.

To join the ALIA Europe group, click on the **Groups** heading at the top of the page, and select **ALIA Europe**. There will be an authorization step: a prompt will appear at the top of the screen, "ALIA Europe is accepting new members. If you would like to join, click here to request access from the Group Creator". A link will be sent for you to join the Group.

Where you'll be

The programme will take place in Elspeet, Netherlands at the Mennorode Conference Centre, nestled in the Veluwe region. The Veluwe region is steeped in history and has many historical villages and castles. For more information on the Veluwe region, click <http://www.theveluwe.com/>.

Accommodation

If you plan to stay on-site and have not already arranged your accommodation with Mennorode, we encourage you to do so as soon as possible, **as rooms will be released by 27 November**. You may still contact Mennorode after this date for availability. See pricing and contact information posted on our website at

http://www.aliainstitute.org/programs/2010europe/accom_travel.html

Travel

Driving Directions:

For extensive driving directions (in Dutch) go to

http://www.mennorode.nl/component/option,com_google_maps/Itemid,29/ .

Airport

The majority of flights departing and arriving in the Netherlands use Amsterdam Airport Schiphol, with KLM as the main Dutch airline. Starting 30 November you will be able to reserve a **shuttle service** from the airport to Mennorode Conference Centre. This service is provided free of charge and is available from 6:00am to 1:00pm on 10 January. After 30 November you may reserve your seat by completing the shuttle reservation form: <http://www.mennorode.nl/Diensten/Cursussen-seminars-activiteiten-/ALIA-Europe.html>

Train

You may also take the train from the airport to the town of Nunspeet. Please refer to the train schedule here (available in English and Dutch): <http://www.ns.nl/cs/Satellite/travellers>.

Mennorode also has a shuttle service to and from the train station of Nunspeet. For more information and reservations (24 hrs in advance), please contact the Reception at (+31 (0) 577 498 1111).

Ferry Service

There are Dutch Ferry crossings via the Newcastle-Amsterdam (IJmuiden) route to the North Holland town of IJmuiden (the closest port from Newcastle, UK), as well as ferries to Rotterdam and Hook of Holland.

Module Welcome Letters and Pre Programme Material

We will forward a welcome letter and any pre-programme material from your module presenter(s) approximately one week before the programme.

When to arrive

Registration is open on Sunday, 10 January beginning at 1:00pm. Theme Group Introductions will run from 4:00pm - 5:30pm. Dinner with opening remarks will begin at 6:00 pm. Be sure to allow enough time to check into your room. Programme events begin the following morning, at 8:15 am (breakfast at 7:30am).

Programme registration

Registration will be available on 10 January, from 1:00pm to 4:30pm, in the lobby. At registration, you will pick up your nametag and Programme Guide, which includes a directory of participants, a site map, event times and locations, and other useful information. You will need your nametag to enter programme events.

Programme Office

The programme office will be located near the lobby. A schedule of office hours will be posted. Staff will also be introduced to you at the beginning of the programme. Please feel free to approach us with any questions or concerns.

Creative Process Sessions

A list of Creative Process options are posted on the website, so that you can begin to consider which session you are interested in. You will be invited to sign up during onsite registration. The sessions will be held Tuesday and Thursday afternoons from 2:00pm to 3:00pm.

Open Evening

On Wednesday, 13 January programme events conclude at 3:30pm. An optional off-site excursion will be available. Dinner will be available for purchase on site. We will send more information soon.

Accommodation / meals for early arrivals and late departures

If your travel plans require that you stay at Mennorode before or beyond the programme dates you may arrange for accommodation by contacting Mennorode. Those who are booked to stay over will be able to purchase meals in the restaurant.

On-site phones

Phones are located in the guest rooms. Please refer to the reference sheet in your room. All long distance calls will automatically be charged to your room.

Programme Telephone Numbers

Messages will be posted on a participant message board outside the programme office. Colleagues and family can leave emergency messages for you at Mennorode's front desk at +31 (0) 577 498 1111. In an emergency, we will find you.

Connectivity

Wireless Internet access is available throughout Mennorode, free of charge.

Staying fit

A basic work out room is available to participants. Walking and running trails are also available on the grounds.

What to wear

There is no dress code, but many participants choose "business casual". You are invited to dress up for the final banquet.

In January, Elspeet tends to have an average temperature of 4.4°C (40°F) with the average low of -0.5°C (31°F). Average precipitation: 2.7 in (69 mm). The temperature fluctuates daily, so layers are recommended.

You will likely want to bring a warm jacket, as some module rooms will be in different buildings.

Wear comfortable, loose-fitting clothes for your creative process session. Be sure to bring good walking shoes, as you may want to take advantage of the walking trails surrounding Mennorode.

When to depart

The programme ends with a closing banquet at 6:30pm, on the evening of Friday, 15 January. Breakfast is provided on the morning of 16 January.

Questions

Please send **logistics inquires** to Karen Densmore at kdensmore@ALIAinstitute.org or call Marcella Frie at 0031 (33) 4677427, who speaks English and Dutch.

For **registration inquires**, please contact Gabrielle Donnelley at gabedonnelly@ALIAinstitute.org or 902 425 0492 ext 224

For **accommodation inquires** please contact Mennorode Conference Centre at http://www.aliainstitute.org/programs/2010europe/accom_travel.html .

We look forward to seeing you at the programme!

Participant Checklist Overview

- Confirm travel plans
- Book accommodation with Mennorode, before 27 November
- Send photo and leadership response to infoEurope@ALIAinstitute.org by 7 December
- Join European Group on the ALIA Social Network.
- Pack a warm coat, sweater, walking shoes, travel mug or water bottle.